

CDCRI/IQAC/2023/001

Date: 12-7-2023

MINUTES OF 1st IQAC MEETING 2023-2024

The IQAC Chairperson proceeded by extending a warm welcome to all the IQAC members.

Following this the Meeting proceeded with said agenda.

Agenda 1: Acceptance of the IQAC meeting and the decisions were made accordingly. Brief the roles & responsibilities of IQAC members in quality assurance of the institution were listed.

The following are the IQAC Members of the Institution for the year 2023-2024.

MEMBERS	NAMES
CHAIR PERSON	Dr.P.Rajesh
MEMBERS	Dr.R.SathishMuthukumar
	Dr.Saravanakumar.S
	Dr.Anitha.V
	Dr.DayaSrinivasan
	Dr.AnupamaRamachandran
	Dr.Eazhil.R
	Dr.SenthilEagappan
	Dr.Sreeja.C
	Dr.SaiArchana.P
	Dr.Jagadish.S.K
	Dr.Nagappan.N
	Dr.Agila.S
	Dr.Nagaland.T
Member from management	Mrs.Jeyendrasaraswathi
Senior Administrative Officer	Mrs.Visalatchi
Local Society	Mr.Swaminathan
Students	SriSowjenya.VS
Alumni	Dr.Bhuvaneshwari.MV
Employers	Dr.Padmasree
Stakeholders	Mrs.Arulselvi.S
Industrialist	Dr.Ananthkrishnan
Senior teacher as Co-ordinator	Dr.R.Sridharan



Agenda 2: To discuss annual plan for the academic year 2023-2024

In the forthcoming IQAC meetings, all members were instructed to develop an annual plan for the academic year 2023–2024.

AGENDA	ACTION PLAN
Formulation of IQAC committee	Formulation of IQAC committee was done according to the NAAC guidelines.
Academic calendar and annual plan for the year 2023 - 2024	Information to produce annual plan for academic year 2023-2024 in the next IQAC meeting was sent to all the members.
IT Documentation	It was informed for faculties that faculty review will be implemented for documentation of faculties performance in areas of teaching learning process, research & publications, conduction of CDE Programs and attendance to various conferences.
Mentoring system	For holistic development of the students, mentoring system was formulated for the year 2023-2024.
Observation of health days	Department of Public Health dentistry and allied departments instructed to commemorate all the national health days to create awareness of oral health.
Effective immunization and vaccination of all students and health care providers	All students and health care providers were advised to get immunized and vaccinated with Hepatitis B vaccine
Approval of the 1 st IQAC Meeting and the action taken there off to put forth annual plan for the academic year 2023-2024	The 1 st IQAC Meeting was approved by the members leading to following decisions taken based on earlier IQAC meeting
Curriculum Effective curriculum delivery by term plan and schedule	Dental education unit All dental departments Undergraduate and Postgraduate orientation programs to be given by the Principal and respective heads of the department over a period of one month.
Value added & add on courses Interdisciplinary courses to be conducted	All departments



<p>To improve industry and field visit</p> <p>To collect stakeholder feedback on syllabi, curriculum, necessary analysis & action taken report</p> <p>Teaching learning evaluation</p> <p>Innovative teaching methods for effective teaching and learning</p> <p>ICT enabled tools for effective teaching & learning</p> <p>To improve student progression & higher studies</p> <p>Research & Innovation</p> <p>Research projects improvement</p> <p>3-5 major project per department</p> <p>ICMR Research proposals</p> <p>DHR STS Projects</p> <p>To promote funded research projects</p> <p>Faculty: publication ratio in indexed database (1:1)</p> <p>To sign MOUs with other institutions</p> <p>Outreach & Extension Activities</p> <p>Improvement of outreach and extension activities</p> <p>IT Infrastructure</p> <p>Upgradation of new speciality books with latest edition</p> <p>IT upgradation of E Learning resource materials for the curriculum</p>	<p>Dental education unit</p> <p>Dental education unit All dental departments Training to all faculties on e-learning.</p> <p>All dental departments</p> <p>Career guidance & placement cell</p> <p>Internal seminar on research grants writing/patency/IPR</p> <ul style="list-style-type: none"> • To conduct Research Innovation corner competition • To conduct quality initiative workshop • To conduct and promote Research, innovation and entrepreneurship among students through IIC activities <p>To observe all health and national days Outreach committee All departments</p> <p>Library committee</p> <p>Dental education unit & all departments</p>
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Faculty Empowerment programs To conduct seminars/workshops/conference for professional development To promote faculties to complete online training programmes (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.) through MOOCs platforms, SWAYAM To conduct programs in emerging trends in dental education technology Various stakeholder's feedback Report analysis & action taken there off Quality improvement To conduct seminars/workshops specific to quality improvement Faculty review Audit Report analysis & action taken there off Review of internal audit	IQAC Dental education unit & all departments IQAC Dental education unit To conduct faculty Review audit for all dept. To obtain feedback from various stakeholders-students, faculties, alumni, parents and patients IQAC
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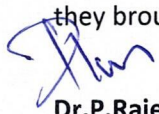
Agenda 3: To discuss seminars/ workshops specific to quality improvement.

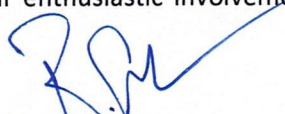
S.NO	Title of the workshop/seminar specific to quality improvement	Category
1	Balancing Health in New Age Women	Outreach and extension activity
2	Newtrends in teaching methodology-student centric teaching methods	Teaching, learning and evaluation
3	Innovation and Design Thinking:A Workshop On Artificial Intelligence In Zygomatic Implant Planning	Research Innovation Ecosystem
4	My Story - Motivational Session by Successful Innovators.	Research Innovation Ecosystem
5	Problem solving and Ideation workshop	Research Innovation Ecosystem
6	Workshop on Entrepreneurship Skill, Attitude and Behaviour Development	Research Innovation Ecosystem
7	My Story - Motivational Session by Successful Entrepreneur/Start-up founder.	Research Innovation Ecosystem



8	Workshop On Intellectual Property Rights and Technology Transfer 2024	Research Innovation Ecosystem
9	"Rooting for Innovation" A Hackathon on Revolutionizing Periodontics and Endodontics	Research Innovation Ecosystem
10	Expert talk on Process of Innovation Development and Technology Readiness Level (TRL), Commercialisation of Lab Technologies Tech Transfer	Research Innovation Ecosystem
11	IPR and Technology Transfer	Research Innovation Ecosystem
12	Workshop on Prototype/Process Design and Development	Research Innovation Ecosystem
13	Workshop on intellectual Property Rights	Research Innovation Ecosystem
14	Session/ Workshop on Business Model Canvas (BMC)	Research Innovation Ecosystem
15	Workshop on intellectual property rights, innovative ideas, start up.	Research Innovation Ecosystem
16	Organise Session on Start-up and Minimum Viable Product/Business - Boot Camp (or) Mentoring Session	Research Innovation Ecosystem
17	Exploring Advanced PDL research tools " A field visit to the Department of Allied Health Sciences	Research Innovation Ecosystem
18	Mentor Mentee program in student holistic development	Student support and progression
19	Seminar on promotion of DHR STS research Projects in Undergraduates	Research Innovation Ecosystem
20	Training on development of e- content learning & teaching sources	Teaching and evaluation
21	Seminar on orientation of faculties from NAAC & NIRF Perspective	Governance and leadership

The IQAC chairperson and IQAC co-ordinator thanked everyone for their enthusiastic involvement as they brought the meeting to a close.


Dr.P.Rajesh
Principal, IQAC, Chairperson


Dr.R.Sridharan
Professor & Head, IQAC, Co-ordinator

PRINCIPAL
CHETTINAD DENTAL COLLEGE &
RESEARCH INSTITUTE
RAJIV GANDHI SALAI
KELAMBAKKAM - 603 103.

**Chettinad**

Dental College & Research Institute

CDCRI/IQAC/2023/001

DATE: 12.07.2023

MINUTES OF 1st IQAC MEETING 2023 – 2024

Members	Names	Signature
Chairperson	Dr.P.Rajesh	
Teachers	Dr.R.Sathish Muthukumar	
	Dr.Saravanakumar.S	
	Dr.Anitha .V	
	Dr.DayaSrinivasan	
	Dr.Anupama Ramachandran	
	Dr.Eazhil.R	
	Dr.Senthil Eagappan	
	Dr.Sreeja.C	
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Industrialists	Dr.Ananthkrishnan	
Senior teacher as Co-ordinator	Dr.R.Sridharan	

Chettinad Dental College & Research Institute

Affiliated to The Tamil Nadu Dr. MGR Medical University, Chennai and Recognized by the Dental council of India, New Delhi.

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CDCRI/IQAC/2023/002

Date: 4-10-2023

CIRCULAR

This is to inform everyone that all departments at Chettinad Dental College & Research Institute need to fill review each month by visiting www.review.care.edu.in on or before 7th of each month. Also it is hereby informed to all the members of the IQAC that the 2nd meeting of the IQAC will be held at Board Room, Dental Office on 11-10-2023 with following agenda.

Agenda 1: Approval of the 1st IQAC Meeting

Agenda 2: To Review research work, innovation & extension activities



Dr.R.Sridharan
Professor & Head, IQAC, Co –Ordinator

Copy to:
All departments



CDCRI/IQAC/2023/003

Date: 11-10-2023

MINUTES OF 2nd IQAC MEETING 2022-2023

The IQAC Chairperson proceeded by extending a warm welcome to all the IQAC members.

Following this the Meeting proceeded with said agenda.

Agenda 1: Approval of the 1st IQAC Meeting and the action taken there off. Members approved the 1st IQAC Meeting. Action taken based on the earlier IQAC Meeting let to the following decision.

Agenda 2: To Review research work, innovation & extension activities:

It was decided to motivate faculty and student research projects by conducting seminars/workshop on intellectual property rights/good clinical practice, scientific writing/art of research grant writing. It was informed all departments to organize IIC Calendar, Celebration and Self driven activities.

The following are and will be conducted for research improvement.

Name of the workshop/ seminar	Year&Month
Dental Awareness and Screening in Slums of Semmencheri	Jul-23
Tobacco Cessation and Screening Program at Adyar Cancer Institute	Aug-23
Exposure and field visit for problem identification	Aug-23
Workshop on Entrepreneurship and Innovation as Career Opportunity	Aug-23
National Entrepreneurship Day	Sep-23
Innovation Day	Oct-23
National Education Day	Nov-23
Innovation And Design Thinking :A Workshop On Artificial Intelligence In Zygomatic Implant Planning	Dec-23
National Energy Conservation Day(India)	Dec-23
Organise Viksit Bharat 2047 Utsav in Campus and Watch the Inaugural Address by Hon. Prime Minister of India on 11th Dec. 2023	Dec-23
My Story - Motivational Session by Successful Innovators.	Dec-23



Recent Innovative Advances in Conservative Dentistry and Endodontics - A Poster Competition	Dec-23
National Pollution Control Day	Dec-23
National Youth Day	Dec-23
Session on Problem Solving and Ideation Workshop	Dec-23
National Startup Day	Jan-24
Workshop on Entrepreneurship Skill, Attitude and Behaviour Development	Jan-24
My Story - Motivational Session by Successful Entrepreneur/Start-up founder.	Jan-24
Session on Accelerators/Incubation - Opportunities for Students and Faculties - Early Stage Entrepreneurs	Jan-24
Workshop On Intellectual Property Rights and Technology Transfer 2024	Feb-24
"Rooting for Innovation" A Hackathon on Revolutionizing Periodontics and Endodontics	Feb-24
Youth Health Mela	Feb-24
Workshop on Design Thinking, Critical thinking and Innovation Design	Feb-24
Organising Innovation and Entrepreneurship Outreach Program in Schools/Community	Feb-24
Expert talk on Process of Innovation Development and Technology Readiness Level (TRL), Commercialisation of Lab Technologies Tech Transfer	Feb-24
Demo Day/Exhibition/Poster Presentation of Ideas/PoC and linkage with Innovation Ambassadors/Experts for Mentorship Support.	Feb-24
Session on Achieving Problem-Solution Fit and Product-Market Fit	Feb-24
Ortho Hackthon	Feb-24
National Science Day	Feb-24
Exposure Visit on Start-up and Entrepreneurship	Feb-24
IPR and Technology Transfer	Feb-24
Building the Pipeline of Quality Innovations and Startups in HEIs with Ecosystem Enablers by Creating and Managing YUKTI Innovation and IPR Repository (YIIR)	Feb-24
Workshop on Prototype/Process Design and Development	Mar-24
Workshop on Intellectual Property Rights	Mar-24
Session/ Workshop on Business Model Canvas (BMC)	Apr-24



World Creativity and Innovation Day	Apr-24
Workshop on Intellectual Property Rights (IPRs) and IP management for start up	May-24
World Intellectual Property Day	May-24
Session on How to plan for Start-up and legal and Ethical Steps	May-24
Orientation cum Refreshers: Session on Institutions Innovation Council Objectives, Structure, Operation for IIC Institutions	May-24
Demo Day/Exhibition/Poster Presentation of Start-Ups and Linkage with Innovation Ambassadors/Experts for Mentorship Support	Jun-24
Workshop on Innovation and Design Thinking	Jun-24
Organise Session on Start-up and Minimum Viable Product/Business - Boot Camp (or) Mentoring Session	Jun-24
Demo Day/Exhibition/Poster Presentation of Business Plans and linkage with Innovation Ambassadors/Experts for Mentorship Support	Jun-24
World Environment Day	Jun-24
Exploring Advanced PDL research tools “ A field visit to the Department of Allied Health Sciences	Jun-24
Organising Innovation and Entrepreneurship Outreach Program in Schools/Community	Jul-24
Tech fest on Innovation design thinking	Jul-24
4th Anniversary of National Education Policy (NEP) 2020	Jul-24
Organize an Inter/Intra Institutional Innovation Competition/Challenge/Hackathon and Reward Best Innovations.	Jul-24
Guiding Framework for Creating and Engaging Trained Faculty and Student IIC Members, Innovation Ambassadors (IA) in IIC Institutions, and Rewarding Mechanisms for IAs	Jul-24

It was decided to conduct innovation corner and to award best Innovations.

- The IQAC Co-ordinator presented the quality of publication and status of institution affiliation in scopus, web of science data base. In order to improve Research, Research Methodology workshop will be conducted.



- Out Reach and extension activities were organized & conducted. To improve extension activities, it was decided to observe all health & National days where in community will be given awareness of health on all these days and treatment would be provided at subsidized cost.

The IQAC chairperson and IQAC co-ordinator thanked everyone for their enthusiastic involvement as they brought the meeting to a close.

Dr.P.Rajesh
Principal, IQAC, Chairperson

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Dr.R.Sridharan
Professor & Head, IQAC, Co-ordinator

**Chettinad**

Dental College & Research Institute

CDCRI/IQAC/2023/002

DATE: 11.10.2023

MINUTES OF 2nd IQAC MEETING 2023 – 2024

Members	Names	Signature
Chairperson	Dr.P.Rajesh	
Teachers	Dr.R.Sathish Muthukumar	
	Dr.Saravanakumar.S	
	Dr.Anitha .V	
	Dr.DayaSrinivasan	
	Dr.Anupama Ramachandran	
	Dr.Eazhil.R	
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Local society	Mr.Swaminathan	
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Alumni	Dr.Bhuvaneshwari.MV	
Employers	Dr.Padmasree	
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Industrialists	Dr.Ananthkrishnan	
Senior teacher as Co-ordinator	Dr.R.Sridharan	

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CDCRI/IQAC/2023/004

Date:28.12.2023

CIRCULAR

It is hereby informed to all the members of the IQAC that the 3rd meeting of the IQAC will be held at Board Room, Dental Office on 10.01.2024 with the following as agenda.

— Agenda 1: Approval of the 2nd IQAC Meeting and the action taken there off. Action taken based on the earlier IQAC Meeting let to the following decision.

Agenda 2: Review of infrastructure & learning resources. Student support & progression. Faculty improvement strategies.

— **Dr.R.Sridharan**
Professor & Head, IQAC, Co –Ordinator

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All departments



CDCRI/IQAC/2024/001

Date:10.01.2024

MINUTES OF 3rd IQAC MEETING 2023-2024

The IQAC Chairperson proceeded by extending a warm welcome to all the IQAC members.

Following this the Meeting proceeded with said agenda.

Agenda 1: Approval of the 2nd IQAC Meeting and the action taken there off. Members approved the 2nd IQAC Meeting. Action taken based on the earlier IQAC Meeting let to the following decision.

Agenda 2:

Review of infrastructure & learning resources. Student support & progression. Faculty improvement strategies.

- New speciality books with latest edition e-books and e-journals were subscribed and purchased. The students were better allowed to use library by incorporating 2 hours of library per week for all the years.
- Student progression documented and to improve it, career guidance and counselling programmes were decided to be implemented.
- Conducted faculty and non-teaching staff development programs. Documented faculty participation in conferences, seminars, workshops, guest lectures and chairing sessions.

The meeting was concluded by IQAC Chairperson and the IQAC Co-ordinator thanked all the members for their active participation.

Dr.P.Rajesh
Principal, IQAC, Chairperson


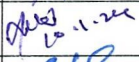

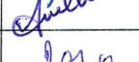



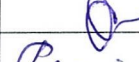

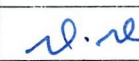


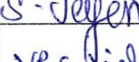
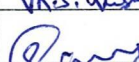
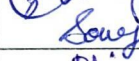

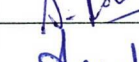





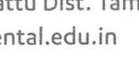
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CDCRI/IQAC/2024/003

DATE: 10.01.2024

MINUTES OF 3rd IQAC MEETING 2023 – 2024

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Chairperson	Dr.P.Rajesh	
Teachers	Dr.R.Sathish Muthukumar	
	Dr.Saravanakumar.S	
	Dr.Anitha .V	
	Dr.DayaSrinivasan	
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	Dr.Eazhil.R	
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Local society	Mr.Swaminathan	
Students	Sri Sowjenya.VS	
Alumni	Dr.Bhuvaneshwari.MV	
Employers	Dr.Padmasree	
Stakeholders	Mrs.Arulselvi.S	
Industrialists	Dr.Ananthkrishnan	
Senior teacher as Co-ordinator	Dr.R.Sridharan	



CDCRI/IQAC/2024/002

Date:27.04.2024

CIRCULAR

It is hereby informed to all the members of the IQAC that the 4th meeting of the IQAC will be held at Board Room, Dental Office on 8.05.2024 with the following as agenda.

1. Approval of the 3rd IQAC Meeting
2. Appraisal of the academic year 2023-24 results achieved and annual action plan

Please make it convenient to attend the meeting.

Dr.R.Sridharan
Professor & Head, IQAC, Co –Ordinator

Copy to:
All departments



CDCRI/IQAC/2024/003

Date:8.05.2024

MINUTES OF 4TH IQAC MEETING

At the outset the IQAC Chairperson, welcomed all the Members of IQAC.

Following this the Meeting proceeded with said agenda.

Agenda 1: Approval of the 3rd IQAC Meeting and the action taken there off.

Members approved the 3rd IQAC Meeting. Action taken based on the earlier IQAC Meeting led to the following decision

Appraisal of the academic year 2023-24 results achieved and annual action plan

Aspect	Topic	Outcome & achievements
Curriculum	A timely and effective term plan for delivering the programme. To conduct cross-disciplinary programmes for value-added and add-on courses.	Successfully delivered the curriculum. Conducted 18 add-on courses and 18 value-added courses. 28 interdisciplinary courses
	To enhance industrial visits and field trips	173 students were exposed to clinical internship and community postings, field visit & industrial visit.
	To gather input from students, faculties, alumni, employers and professionals regarding the curriculum and syllabi, necessary analyses, and action taken report.	Collected, analysed, reported, and any appropriate actions made in accordance with the report
Teaching, learning & evaluation	Innovative teaching techniques promote efficient instruction and learning. Tools made possible by ICT for efficient teaching and learning. To enhance higher education and student advancement	All departments adopted cutting-edge teaching strategies, improving PO-CO analyses. The usage of ICT-enabled technologies was taught to every faculty member. iPad was given to all students. After reviewing feedback on I – pad usage, it was determined that using an iPad improved the teaching and learning process. Additionally, it was determined to update the Wi-Fi capabilities in each classroom.



Research innovation &	Enhancing research projects. 1 major undertaking/department proposals for ICMR research. To encourage mural research proposals. Faculty: published works per indexed database (1:1). Establishing MOUs with other organisations	321 funded projects and 152 publications. 8 MOUs were renewed, 4 MOUs and 29 LOUs were initiated with NITTE University schools, colleges, laboratories and IT industries for promotion of oral health, research and outreach activities, student exchange and faculty exchange activities.
Outreach extension activities &	Improving outreach and extension activities	180 camps conducted
IT Infrastructure	New specialty books are upgraded with the most recent editions	Speciality books and journals were purchased. Upgrade of Wifi facilities in all classrooms were done as iPad was given to students from 2022 - 2023 batch.
Faculty Empowerment strategies	To hold conferences, seminars, and workshops for professional development	Conducted 61 professional development program for faculties and 6 administrative development program for non-teaching staffs
To collect feedback from various stakeholders	Report analysis and subsequent action was taken	Stakeholder feedback was collected, analysed, and the appropriate steps were done.
Faculty review	Report analysis and subsequent action was taken	All departments were told of the faculty review summary and suggested to enhance the output in all academic and research areas.
Quality Improvement	To host quality-focused seminars and workshops	Conducted 16 quality programs categorized into outreach & extension activities, teaching & learning process, & Research Methodology.

The meeting was concluded by IQAC Chairperson and the IQAC Co-Ordinator thanked all the members for their active participation.

Dr.P.Rajesh
Principal, IQAC, Chairperson

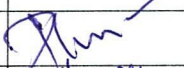
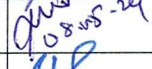

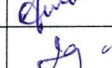
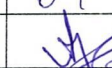




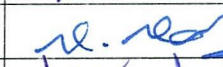


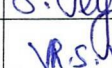
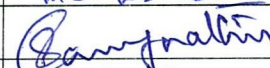


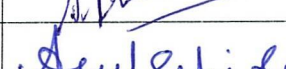
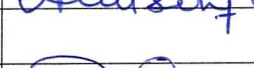





Dr.R.Sridharan
Professor & Head, IQAC, Co-ordinator

PRINCIPAL
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RESEARCH INSTITUTE
RAJIV GANDHI SALAI
KEJALAMBAN - 603 103.

CDCRI/IQAC/2024/004

DATE: 08.05.2024

MINUTES OF 4th IQAC MEETING 2023 – 2024

Members	Names	Signature
Chairperson	Dr.P.Rajesh	
Teachers	Dr.R.Sathish Muthukumar	
	Dr.Saravanakumar.S	
	Dr.Anitha .V	
	Dr.DayaSrinivasan	
	Dr.Anupama Ramachandran	
	Dr.Eazhil.R	
	Dr.Senthil Eagappan	
	Dr.Sreeja.C	
	Dr.Sai Archana. P	
	Dr.Jagadish.S.K	
	Dr.Nagappan.N	
	Dr.Agila S	
	Dr.Nagaland.T	
Member from Management	Mrs.Jeyendrasaraswathi	
Senior Administrative officer	Mrs.Visalatchi	
Local society	Mr.Swaminathan	
Students	Sri Sowjenya.VS	
Alumni	Dr.Bhuvaneshwari.MV	
Employers	Dr.Padmasree	
Stakeholders	Mrs.Arulselvi.S	
Industrialists	Dr.Ananthkrishnan	
Senior teacher as Co-ordinator	Dr.R.Sridharan	

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